

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
November 29, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:00 p.m.

Board Members

Present: Vice President John Pimentel, Trustee Richard Holober, Trustee Michael Guingona, and Trustee Wayne Lee

Board Members

Absent: President Lisa Petrides

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

Vice President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Labor Negotiator - Agency Designated Representatives: Melissa Moreno and Richard Storti Employee Organization: Non-represented Employees; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; (3) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section 54956.9 - Number of Potential Cases:1; and (4) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/ Release

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:04 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:00 p.m.

Board Members

Present: Vice President John Pimentel, Trustee Michael Guingona, Trustee Wayne Lee, and Trustee Richard Holober, and Student Trustee Arthur Veloso

Board Members

Absent: President Lisa Petrides

Others Present:

Interim Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Lindsey Ayotte

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:00:47)

Vice President Pimentel stated there are no reportable action.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:00:53)

- Interim Chancellor Moreno advised there are no changes to the agenda.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

(Time Stamp: 1:01:01)

- Chancellor and Chancellor's Cabinet – see the attached President's Report in board packet.
- District Academic Senate President Ayotte – stated the three delegates from each college attended the Academic Senate for California Community Colleges Preliminary, and they debated resolutions. Standing results were 27 resolutions passed and 2 failed.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 1:01:09)

- *AFT, Local 1493*: No statements.
- *CSEA, Chapter 33*: No statements.
- *AFSCME, AFL-CIO, Local 829, Council 57*: No statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 1:02:27)

No comments.

APPROVAL OF MINUTES

Approval of Minutes from October 25, 2023 Regular Meeting (9.1)

(Time Stamp: 1:02:42)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from November 8, 2023 Study Session (9.2)

(Time Stamp: 1:03:03)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (10.1)

(Time Stamp: 1:04:02)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Adoption of Resolution Nos. 23-19, 23-20, and 23-21 Fixing the Employer Contribution Under Section 22895 of the Public Employees' Medical and Hospital Care Act (10.2)

(Time Stamp: 1:04:46)

#1 Adoption of Resolution No. 23-19

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved by way of Roll Call Vote (4-0), with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

#2 Adoption of Resolution No. 23-20

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved by way of Roll Call Vote (4-0), with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

#3 Adoption of Resolution No. 23-21

Motion to Approve by: Trustee Guingona

Second by: Trustee Holoher

Action: Approved by way of Roll Call Vote (4-0), with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Ratification of Successor Collective Bargaining Agreement Between San Mateo County Community College District and the San Mateo Community College Federation of Teachers, AFT Local 1493 (10.3)

[*\(Time Stamp: 1:06:53\)*](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: Marianne Kaletzky of AFT 1493 commented.

APPROVAL OF CONSENT AGENDA

[*\(Time Stamp: 1:12:08\)*](#)

Ratification Of Site Use Permit San Bruno Amateur Radio Club at Skyline College (11.1)

Adoption of the 2026-2027 Academic Calendar (11.2)

Acceptance of Sub-Grant Funds from California State University East Bay for the California Learning Lab's Grand Challenge: Building Critical Mass for Data Science (11.3)

Acceptance of Grant Funds from the Department of Energy for the Pathways to Improved Representation in Advanced Nuclear Science Project (11.4)

Approval of Agreement with Jefferson Union High School District Regarding Middle College at Skyline College (11.5)

Approval of Contract Award for the Skyline College Distributed Antenna System Implementation Project - Phase 1 DAS Intergrator (11.6)

Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (11.7)

Denial of Claim Against the District by Seeyuen Sam Chuang (11.8)

Final Adoption of the Board Goals 2023-2024 (11.9)

Final Adoption of the Board of Trustees Handbook (11.10)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

OTHER RECOMMENDATIONS

Second Read and Final Adoption of Board Policies Chapters 1 and 2 (12.1)

[\(Time Stamp: 1:14:47\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno provided an overview of the item. Trustee Lee thanked district staff and Cindi Reiss for the work and team effort put into getting this done.

Public Comment: None.

Permanent Chancellor Recruitment (12.2)

[\(Time Stamp: 1:18:00\)](#)

Item #1: Appointment of community member to the search committee

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Officer, Julie Johnson, provided a brief recap and overview of the item and what needed to be accomplished this evening. Board approved Shawnee Stevenson as the community member to serve on the search committee.

Public Comment: None.

Item #2: Determination of salary for the job profile and marketing materials

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Officer, Julie Johnson, provided a brief recap and decision from the last time this item was discussed. \$404,250.00 is the recommended salary, and approved by the Board. Hire date of July 1, 2024.

Public Comment: None.

Item #3: Approval of the recruitment materials for publication

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Officer, Julie Johnson, provided a brief recap and overview of the item and what needed to be accomplished this evening. Trustee Lee suggested staff change verbiage used in A6 to objectives instead of mission.

Public Comment: None.

Item #4: Approval of engagement of search consultant, R.H. Perry, for Phase II

Motion to Approve by: Trustee Guingona

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Officer, Julie Johnson, provided a brief recap on the prior discussion regarding the services of R.H. Perry for the search. Staff recommends for the search consultant to proceed with the next phase of the search. The cost for R.H. Perry to proceed is \$48,000.00 total which is billed in two installments of \$24,000.00 each.

Public Comment: None.

Contract Award for Architectural Services for College of San Mateo Building 9 Library Modernization (12.3)

[\(Time Stamp: 1:24:47\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Acting College of San Mateo President Richard Storti provided a brief overview. The funding for the project is half coming from the district and half from the State. This is only to approve an architectural firm to come in to develop and present renderings/drawings, not for construction.

Public Comment: None.

Approval of Contract Award for Architectural and Engineering Services for the Coasts Education Center Half Moon Bay Project (12.4)

[\(Time Stamp: 1:30:40\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Acting College of San Mateo President Richard Storti provided a brief overview.

Public Comment: None.

Approval of Contract Award for District-Wide Food & Dining Services to Pacific Dining Food Service Management (12.5)

[\(Time Stamp: 1:31:58\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye for Trustee Lee.

Summary of Discussion: Acting College of San Mateo President Richard Storti provided a brief overview. Student Trustee Veloso addressed some of the food insecurities amongst the student body. The food insecurity issue will be brought back during a future meeting, as this is not connected with Pacific Dining or this particular item.

Public Comment: None.

Appointment of John Hoffman to the District's Citizens' Bond Oversight Committee (12.6)

[\(Time Stamp: 1:37:49\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion. Board approved John Hoffman.

Public Comment: None.

Appointment of Christopher Robell to the District's Citizens' Bond Oversight Committee (12.7)

[\(Time Stamp: 1:38:29\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion. Board approved Christopher Robell.

Public Comment: None.

Appointment of Edward Evans to the District's Citizens' Bond Oversight Committee (12.8)

[\(Time Stamp: 1:38:43\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion. Board approved Edward Evans.

Public Comment: None.

Appointment of Peggy Berlese to the Educational Housing Corporation Board (12.9)

[\(Time Stamp: 1:39:06\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion. Board approved Edward Evans.

Public Comment: None.

Appointment of Meta Townsley to the Educational Housing Corporation Board (12.10)

(Time Stamp: 1:39:24)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion. Board approved Meta Townsley.

Public Comment: None.

Approval of Revision to Bylaws of the San Mateo County Community Colleges Educational Housing Corporation (12.11)

(Time Stamp: 1:39:41)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion.

Public Comment: None.

DISCUSSION ITEMS

District Financial Summary for the Quarter Ending September 30, 2023 (13.1)

(Time Stamp: 1:40:09)

Summary of Discussion: Acting College of San Mateo President Richard Storti provided a brief overview. Nothing alarming and nothing unexpected in the results. This was just informational, no action needed at this time.

Public Comment: None.

Auxiliary Operations Financial Summary for the Quarter Ending September 30, 2023 (13.2)

(Time Stamp: 1:41:41)

Summary of Discussion: Acting College of San Mateo President Richard Storti provided a brief overview. Includes book stores, fitness centers, and food services. The book stores are making profit, but still struggling. This was just informational, no action needed at this time.

Public Comment: None.

Chief Diversity Officer and Ombuds Update to the Board (13.3)

[\(Time Stamp: 1:45:56\)](#)

Summary of Discussion: Interim Chief Diversity Officer and Ombudsman, Dr. Oyame KenZoe Brian Selassie, briefly provided the board with his first update on the work he's been doing thus far. He presented on the purpose, CDO Major Activities, Ombuds Major Activities, and what is to come. Interim Chancellor Moreno provided a little background on the depth of the talent the district has with having Dr. O'KenZoe on staff.

Trustee Lee recommended to the Board as the district calls people into the schools, consider changing wording to be more inclusive.

Public Comment: None.

COMMUNICATIONS

[\(Time Stamp: 2:06:31\)](#)

See Quarterly Report on Public Records Requests attached to the agenda in BoardDocs. No additional communication.

STATEMENTS FROM BOARD MEMBERS

[\(Time Stamp: 2:07:28\)](#)

- **Trustee Lee** attended the Annual Convention of the CCLC, and the Board and district recognizes the financial needs of students.

Trustee Holober attended the Annual Convention of the CCLC, and he attended a session on Board Ethics, and he's pleased the Board is doing things right. He invited everyone to the CSM Student Art Show on December 2nd and 3rd, as he has one piece in the show.

- **Trustee Guingona** attended the Skyline College Mens' Soccer team took 1st Place in the Coast Conference and Womens' Soccer team took 2nd Place. He congratulated Gabe Sausito on winning 2023 Coast Conference Coach of the Year.
- **Vice President Pimentel** stated the next meeting is a Special Closed Session of the Board of Trustees is held on Tuesday, December 5th at 5:00 p.m.

ADJOURNMENT

Meeting adjourned at 7:12 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim
Chancellor